



## Smash It Blitz Checklist

No.	Action	Responsibility	Complete
1	Set Blitz Dates		
2	Assign Blitz Manager Liaise with grounds person – if they’re still doing work during the blitz, agree what is acceptable. Update the clubs risk assessment if required and check First aid is available. Are we bringing in the newspapers?		
3	Plan Pitch Sizes (See fig 1) with activator for each pitch.		
4	Based on No.3 invite an appropriate number of teams		
5	Check equipment & ask visiting teams to bring a set if there isn’t enough (you’ll need 2 sets of stumps, 2 bats and 2 balls per pitch) see fig 2.		
6	Set out Fixtures see <a href="http://www.northwestcricket.com">www.northwestcricket.com</a> (Participation)		
7	Organise for Club house and toilets to be open, are there going to be other things, BBQ? Inflatables?		
8	Communicate with clubs/teams coming		
9	Cone out the pitch sizes		
10	Set out the stumps and bats		
11	Assign an activator per pitch		
12	Ensure the fixtures are visible and activators have scoresheets (if required)		
13	Let’s Play!		
14	Sign off with an invite back and highlight the club’s availability.		





Fig 1

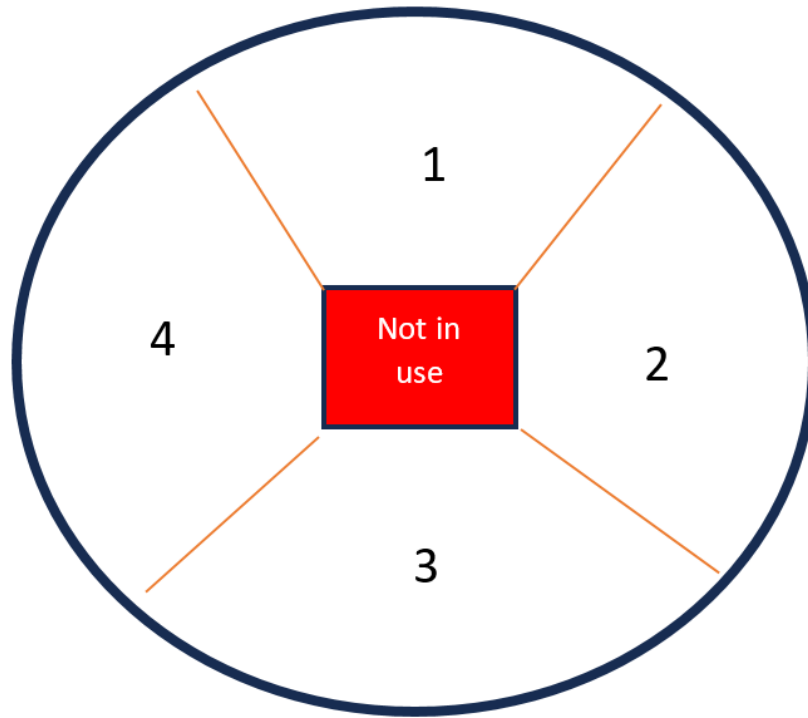


Fig 2

